

Thesis Evaluation Policy

Allocation of Supervisor to MS and equivalent program Students:

- a. Department Research Committee is entrusted to approve supervisor for MS thesis and equivalent programs. The conditions for allocation of supervisors are as follows:
 - i. The Supervisor should hold PhD degree in the relevant field with 4 years teaching experience. Supervision load of the supervisor should not exceed the maximum limit as defined by HEC, i.e., Preferably 10 students for MS thesis supervision at a given time.
 - ii. The student will work on approved research proposal after successful completion of the course work.

Approval of Research Topic

- i. MS and equivalent program Research Proposal will be initially presented in the Department Research Committee. The recommendations of this committee will be placed for approval in the meeting of Board of Studies (BOS) appointed by Vice Chancellor. After getting approval from BOS, thesis topics will be forwarded to BASAR for information through the concerned Dean/Director office.
- ii. Approval of the thesis by the Board of Examiners shall be mandatory for the award of the degree.

Department Research Committee

The composition of department research Committee will be as follows:

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|------|---|----------|
| i. | Dean/Director of the Department | Convener |
| ii. | Professors and Associate Professors of concerned Department | Member |
| iii. | All PhD faculty of the respective department | Member |
| iv. | Two lecturers appointed by Dean/Director | Member |

The quorum for a meeting shall be one half of the total members.

Function of Department Research Committee:

- i. To approve research proposal to MS and equivalent program participants.
- ii. To approve supervisor to MS and equivalent program participants.
- iii. To consider research proposal(s) for project funding.
- iv. To propose list of external examiners.

MS and equivalent program's Evaluation:

- i. The Plagiarism Test must be conducted on the thesis before its submission to the external examiners.
- ii. Evaluation of thesis will be carried out by the board of examiners. The composition of board of examiners is as follows:

- a. Dean/Director
 - b. Research Supervisor
 - c. External Examiner
- iii. External Examiner will be suggested by School/Institute's Research Committee and approved by Board of Studies.
 - iv. The thesis will be dispatched to the external examiner for assessment.
 - v. The candidate will appear before the Board of Examiners for Viva Voce.
 - vi. The board of examiners shall either approve the thesis or defer approval.
 - vii. In case of defer approval; resubmission of the thesis will be made with minor or major changes.
 - viii. The final submission of the thesis must be made on the stipulated time determined by the School/Institute. Any extension regarding the submission must be approved by the Dean/director and forwarded to the Vice chancellor for approval.

Appendix-I: GUIDELINES FOR PREPARATION OF SYNOPSIS

The applicants should organize thesis synopsis to address the following points:

a .	Title	The title should be brief but informative
b .	Table of Contents	
c .	Introduction	Should clearly manifest why the present work is undertaken. Importance and the goals of Research Topic should be highlighted. The introduction may include literature review as per requirement of the subject.
d .	Literature review	Place the project in academic context by referring to the major work by others on the topic internationally and indigenously.
e .	Objectives	Define clearly the aims of the research proposal
f .	Significance	The significance of the proposal for the field and the country.
g .	Plan	Give time frame for tentative plan of the work.
h .	Methodology	Explain the approach and methods to be followed. Details pertaining to design of experiments and the data analysis should also be given.
i .	Bibliography Literature cited/ References	Upto date references.

GUIDELINES FOR THESIS FORMAT

MS Thesis

All thesis presented in typescript for the degree of MS program should comply with the following specifications unless permission to do otherwise is obtained from the relevant authority / body.

- **Size of paper**
A4 size be used, no restriction is placed on drawings and maps.
- **Paper specification**
Six copies on good quality paper (minimum 80g) be submitted.
- **Method of Production**
The text must be typewritten in acceptable typeface and the original typescript (or copy of equal quality) must normally be submitted as the first copy. The second and subsequent copies may be produced by means of other acceptable copying methods.
- **Layout of script**

Guidelines of APA (7th Edition) must be followed, except for the margin on the left side which must be 1.5'' providing ample room for binding of the thesis. Colour of the thesis hard binding should be black.

Spine of the thesis should show on top across the width and spine, name of the candidate in the middle along the length of spine, and the year of submission across the width at the bottom. Lettering on spine should be in 18pt. and may be in boldface.